

ISLAMIAH WOMEN'S ARTS AND SCIENCE COLLEGE

Recognized by UGC under sections 2(f) & 12(B) of the UGC Act 1956,
Permanently affiliated with Thiruvalluvar University,
Accredited by NAAC with "B" Grade
10, By-pass Road, Vaniyambadi-635751; Phone: 04174-235266



EXTERNAL ACADEMIC AUDIT REPORT



PERIOD OF ASSESSMENT 2018-19 & 2019-2020

Brief History of the Institution:

1997 was an auspicious and a red letter day for the people of Vaniyambadi and the women in particular as it witnessed the founding of Islamiah Women's Arts and Science College under the aegis of the Vaniyambadi Muslim Educational Society.

This College is the manifestation of the hopes of not only the Women of Vaniyambadi but also the region around Vellore and Tirupattur districts who wanted to pursue higher education.

In their zeal for translating into action the message of the leaders and educationists of the nation, the people of Vaniyambadi established the V.M.E. Society in 1903 and registered in 1905.

The V.M.E. Society with its cultural and educational background has started several institutions to cater to the educational needs of the people of this region. They are:

1. Islamiah Elementary School in 1903.
2. Islamiah Boys' Higher Secondary School in 1912.
3. Islamiah College (Men) in 1919 (Autonomous)
4. Islamiah Girls' Higher Secondary School in 1957.
5. Islamiah Industrial Training Centre in 1984.
6. Islamiah Women's Arts & Science College in 1997.
7. Islamiah Skill Development Centre in 2018

Islamiah Women's Arts and Science College got its provisional affiliation from the University of Madras on 7th October 1997 and appeared on the educational horizon on 16th October 1997 at the premises of Islamiah Girls' Higher Secondary School.

Present Day:

- At present the College is functioning in its own permanent campus at By

Pass Road, Vaniyambadi.

- It has got at present permanent affiliation with Thiruvalluvar University, Vellore and is approved by the Government of Tamil Nadu.
- It is also recognized by the University Grants Commission under sections 2(f) and 12(B) of the UGC Act of 1956.
- It has been accredited by NAAC with B Grade.
- The students are taught and trained to become better citizens and serve the society.
- The aim of the College is to cultivate good behavior, attitude and high values of life among its students.
- The students are given special training in Personality Development, Women Empowerment and Short Term Value Added Courses apart from regular instructions.
- The College has efficient staffs who strive hard to promote equity and gainful education among our students who hail from different socio-economic backgrounds and communities.
- The College actively promotes equality, social justice and communal harmony.
- The College at present offers the following courses:
 - B.Sc. Nutrition Food Service Management and Dietetics
 - B.Sc. Biochemistry
 - B.Com
 - B.A. English
 - B.C.A.
 - B.Sc. Mathematics
 - B.B.A.
 - B.Com. Computer Applications
 - B.Sc. Computer Science
 - B.Sc. Chemistry
 - B.Sc. Interior Design & Décor
 - M.A. English
 - M.Com.

- M.Sc. Mathematics
- M.Sc. Computer Science
- M.Sc. Food & Nutrition
- M.Phil. English
- M.Phil. Mathematics
- M.Phil. Commerce

Audit Committee:

1. Dr. Major Syed Shahabuddin
Director
Non Formal Education
Vaniyambadi Muslim Educational Society, Vaniyambadi.
2. Dr. A. Liyakath Ali,
Member Syndicate, Associate Professor and Head,
PG & Research Department of Biochemistry, Islamiah College (A),
Vaniyambadi.

Dr. C. Deepa, Coordinator, Internal Quality Assurance Cell, Islamiah Women's Arts and Science College

AUDIT SCHEDULE

Day 1: 08-12-2019

Time	Activity /Department
8.40-8.50am	Reception
8.50-9.00 am	Discussion with Principal
9.10-10.00 am	Department of English
10.10-11.00. am	Department of Maths
11-11.15 am	Tea Break
11.15-11.45 pm	Department of Commerce
11.50-1.30 pm	Department of Commerce (CA)
1.30 -2.30 pm	Lunch Break
2.30 -3.00 pm	Department of BCA

3.05-3.40 pm	Department of BBA
3.45- 4.00pm	Tea Break
4.00-4.30pm	Department of B.Sc.CS
4.35-5.15 pm	Department of Bio Chemistry

Day 1: 09-12-2019

Time	Activity /Department
8.40-9.00am	Office
9.15-10.30 am	Department of Chemistry
10.35-11.15 am	Department of Nutrition
11.15-11.30 am	Tea Break
11.35-12.30 pm	Department of IDD
12.35-1.15 pm	Library
1.15 -2.15 pm	Lunch Break
2.15 -3.00 pm	Department of Physical Education
3.05 -3.15 pm	Tea Break
3.15-4.00 pm	Clubs and Cells
4.05- 5.00 pm	NSS &NSS
5.05-5.30pm	IQAC

General Observations:

1	Syllabus (Old & Revised), Bridge course file
2	Workload, Timetable & Subject allotment
3	Work Diary, Academic Planner
4	Student profile – Bio data
5	Board of Studies – Participation of Teachers in various bodies/activities
6	List of Faculties for Question settings – UG/PG/M.Phil.
7	List of Approved Evaluators with photo copy of the order
8	Certificate/Diploma courses organized / attended by the department
9	Faculty Profile
10	Project work/Field work/internship (MOU, Syllabus, Approval copy, students name list, minutes report)
11	Total number of Students year wise & Category wise(General, OBC, SC & ST)
12	List of Students for Slow learner (Remedial Coaching)
13	List of Students for Advanced learner(Students enrichment programmes)
14	Attendance Register, Condonation file
15	Faculty name list with qualification and experience

16	Teaching Methodology of the department
17	ICT tools used
18	Mentor and Mentee file
19	CO's, PO's, PSO's
20	Result analysis
21	CIA- Mark register, Question paper, Internal marks(Register)
22	University result and nominal file, Internal marks file
23	Research Supervisor file
24	Seminar / Workshop organized relating to research methodology, IPR, Entrepreneurship
25	Research Publication and Awards
26	Extension Activities- Aids, Gender issues, Swachh Bharath, NSS, YRC
27	Stock Register- Department stock and Library
28	Students engagement in cultural and sports
29	Scholarship received by department students- Government & Non-Governmental Agencies
30	Soft skill courses offered by the department
31	Life skill Programmes organized / offered by the department (Yoga, Health and Hygiene)
32	Career Counseling Programmes/Competitive examination coaching
33	Grievances and redressal file
34	Student placement
35	Students progression to higher education
36	Number of students appearing for competitive and other examinations
37	Sports achievement(State, National and International)
38	Students council – List of union Majlis - year wise
39	Alumni List - year wise
40	FDP, Orientation, Refresher course, Short term course (Participation)
41	Correspondence – Principal/Secretary/COE
42	PTA Register
43	Best Practices of the department

Departmental Observation:

1. Department of English

- a) UG Results need improvements
- b) Low Percentage of qualified staff in the department.

- c) Seminars, Workshops and other programs are satisfactory.
- d) Student-Staff Ratio is good.

Suggestion: Senior faculty may be assigned to handle classes for the First Year Students to curtail student drop-out.

2. Department of Mathematics

- a) UG and PG Results need improvements.
- b) University Ranks - Commendable.
- c) Insufficient qualified Faculty (NET/SET/Ph.D.)
- d) Math Club activities are satisfactory.
- e) Collaboration with other institutions and MOU are lacking.
- f) Research and Publications need to be encouraged.

Suggestion: Focus on progression to higher education

3. Department of Commerce.

- a) Faculty with NET/SET/Ph.D is Satisfactory.
- b) Lack of Collaborations with industries and companies
- c) Results have to be improved

Suggestion: ICT usage to be improved and options for collaborations can be explored.

4. Department of Bachelor of Computer Applications

- a) Collaboration with other institutions and MOU are lacking.
- b) Laboratory is well equipped and maintained.
- c) Insufficient qualified Faculty (NET/SET/Ph.D.)
- d) Results are satisfactory.
- e) Excellent ICT enabled classrooms.

Suggestion: Need to improve placement percentage.

5. Department of B.Sc. Computer Science.

- a) Functional MOU with ICT Academy.
- b) Laboratory is well equipped and maintained.
- c) Insufficient qualified Faculty (NET/SET/Ph.D.)

d) Results are satisfactory, though there is still scope for improvement.

e) Excellent ICT enabled classrooms.

Suggestion: The faculty can conduct Basic Computer Programs for Non-Computer departments.

6. Department of Business Administration

a) 100% Result is highly commendable

b) Collaboration with Department of Labor, Govt. of India is highly commendable.

c) Limited Placements in core companies.

d) Department infrastructure is good.

Suggestion: Career oriented short term courses can be offered.

7. Department of Chemistry

a) Results require improvement.

b) Collaboration with industry is needed.

c) Faculty in the department with relatively less experience.

d) Chemical waste management is satisfactory.

Suggestion: Could arrange guest lecturers to visit from the industry and conduct industrial visits.

8. Department of Biochemistry

a) Collaboration with Hospitals and Labs are lacking

b) Chemical waste management is well-maintained

c) Stock registers are meticulously maintained

d) Results are acceptable, though there is still scope for improvement

Suggestion: Hands-on training and practical skills / Labs experiments can be further extended to certificate courses besides DMLT.

9. Department of Commerce with Computer Application

a) Collaboration with industries and companies is lacking.

b) Department infrastructure is good.

c) Results need improvements.

Suggestion: Application and Employability courses should be provided. Need to improve placement percentage.

10. Department of B.Sc. Nutrition Food Service Management and Dietetics

- a) Well-structured Lab with all necessary equipment in place to carry out experiments.
- b) Results are more than satisfactory.
- c) University ranks holders of the department are commendable.
- c) Collaborations can be extended to varied hospitals, restaurants and caterers.
- d) No Faculty with NET/SET/Ph.D. is weakness.

Suggestion: More number of qualified and experienced faculty need to be recruited

11. Department of B.Sc. Interior Design and Décor

- a) 100% results is highly commendable
- b) Well-structured lab-cum-studio with adequate facilities
- c) Qualified and experienced staff lacking.
- d) Seminars, workshops, practicals are conducted quite often and are beyond satisfactory.
- e) Require collaborations

Suggestion: Need collaborative engagements with other institutions and industry

12. Department of Tamil

- a) Satisfactory number of qualified faculty.
- b) Departments programs have been thoughtfully designed.
- c) More students participated in various intercollegiate completions and activities and won the cash prize awards are commendable.

13. Department of Urdu

- a) Insufficient qualified Faculty (NET/SET/Ph.D.)
- b) Departments programs are satisfied.
- c) More students participated in various intercollegiate competitions are satisfactory
- d) More students participated in various activities and won the cash prize awards are commendable.

14. Department of Physical Education

- a) Well developed indoor stadium
- b) MOU with Karate De Federation is Satisfactory.
- c) Offered Self-defense certificate course is appreciated.
- d) Wide area of playground and more number of sports equipment is good

15. Library

- a) Usage of library is not satisfactory
- b).Sufficient number of books, eBooks, journals and subscriptions
- e) Overall college library infrastructure is good.
- f) Appreciable efforts are taken to provide better facilities for reading.

16. IQAC

- All the departments maintain documents of the programs conducted and participated. Effective updating should be monitored by the IQAC.
- Create awareness among the students and encourage them to participate and ensure their participation.

Cells and committees

- Placement cell has initiated number of steps to facilitate student's placement.
- NSS units of the college are very active.
- More number of alumni connected to the institution.
- Exam cell should conduct centralized examinations with common question paper format with answer scheme.

Overall Report:

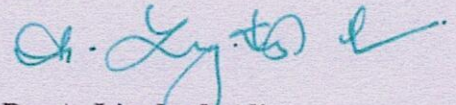
- Free NET/SET Coaching classes for PG students and staff were conducted by the college are highly commendable.
- More collaboration needs to be established for faculty exchange and student's exchange, internship etc.
- Publication of articles should centre purely on UGC CARE list journals
- More teachers to be encouraged to pursue doctoral studies.

Conclusion:

Basic facilities of college and the department are good. The institution has adequate number of well-experienced qualified staff, though more need to be recruited in some of the departments. All the faculty and students abide the rules and culture of the Academia. Academic standard of the institution is good. Institution helps to get financial assistance from various trusts and guides the students to utilise these services which is highly commendable. Overall discipline is good.



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